

**DEERFIELD 216
BOARD OF EDUCATION REGULAR MEETING
Monday, April 12th, 2010
7:00 p.m. - High School Library**

MEMBERS PRESENT:

OTHERS PRESENT:

II 1. Call to Order with the Pledge of Allegiance

II 2. Open Forum

Persons may present ideas or concerns regarding USD #216 schools. Such items will be referred to the appropriate administrators for future information and research and reported back to the Board at a later meeting. Personalities and behavior of employees are not to be presented during this period but are to be reported to the employee's immediate supervisor. The president shall determine the amount of time to be spent for citizen participation.

II/AI 3. Additions to Agenda

Name	Topic	Open	Closed
A. _____	_____	_____	_____
B. _____	_____	_____	_____
C. _____	_____	_____	_____
D. _____	_____	_____	_____
F. _____	_____	_____	_____

II/AI

13. Executive Session/Personnel Matters

I move that the board go into executive session for the purpose of discussing personnel matters for non-elected personnel; and that the board returns to the open meeting at _____ in this room. The executive session is required to protect the privacy interests of an identifiable individual.

Motion by

Seconded by

Vote

Time requested:

II/AI

14. Consideration of Employment Matters
Additions to the Substitute Teaching List

Motion by

Seconded by

Vote

II

15. Adjournment

Time: _____

DRAFT-Unofficial minutes subject to Board approval – Page 1
MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING

Monday, March 8th, 2010
7:00 p.m. – High School Library

MEMBERS PRESENT:

Christopher Pettz, President
Jerrad Webb, Vice-Pres.
Richard Braun
Randy Combs
Mark Goudy
Craig Turrentine, absent
David Whatley, absent

OTHERS PRESENT:

Jon Ansley, Superintendent, Amy DeLaRosa, Elem Principal, Betty Greer, Board Clerk, Amy Griffin, DTA Representative, Nancy Harness, MS/HS Principal, Joel McClure, Hayden, Genevieve, and Angie Goudy, Jason and Darold Harrison, David and Billy Rich, Ethan James, Greyson and Kayden Webb, John Hubbard, Mercedes Showers, Erin Greer, Stephen and Lizzy Webb, Valeria Zambrano, Brian Ayala, Colton Davis, Jared Petersilie, and Mollie Calderon.

Call to Order

Christopher Pettz called the meeting to order with the Pledge of Allegiance at 7:00 p.m. on Monday, March 8th, 2010 in the high school library.

Open Forum

No comments during open forum. The Boy Scouts are in attendance working on their citizens merit badge.

Student Recognitions

The Odyssey of the Mind teams from the elementary and middle school were recognized for their competition at regional and the teams will advance to the state level in Manhattan later this month.

Approval of the Meeting Agenda

Superintendent Ansley requested an addition to the agenda for the calendar committee recommendation. Randy Combs made the motion to approve the meeting agenda with additions. Jerrad Webb seconded the motion. The motion passed 5-0.

Approval of the Consent Agenda

Randy Combs made the motion to approve the minutes of the regular board meeting on Monday, February 8th, 2010 and the Financial Reports, including the Clerk/Treasurer Report, the check journals 475 and 500 plus the Activities Cash Report and check journal 138. Mark Goudy seconded the motion. The motion passed 5-0.

Communications to the Board

Communications to the board included a thank you note from Linda Harris and a letter of resignation from Sharon Rott as Art Teacher.

Board Members' Reports

Government Relations – Richard Braun reported for David Whatley on the legislature with possible changes to the tenure law, notification dates, and the length of bus service. Superintendent Ansley continued to encourage community members to write to their legislators regarding school finances.

DRAFT-Unofficial minutes subject to Board approval – Page 2
MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING

Monday, March 8th, 2010
7:00 p.m. – High School Library

Deerfield Recreation – Richard Braun reported on activities and summer celebration plans are underway.

High Plains Educational Cooperative – Superintendent Ansley reported business as usual.

**Elementary Principal
Building Report**

Principal DeLaRosa recommended the summer food service for approval for the month of June. State assessments are underway with students continuing to improve. TWIX program audit had good results. Pre-Enrollment is scheduled for Tuesday, March 30th and Wednesday, March 31st for all grades, Pre-k through 12 grades, 3 pm to 8 pm at the elementary building. Information was given on the four day school week concerning a list of schools in the state that are currently using a four day school week.

**MS/HS Principal
Building Report**

Principal Harness reported on state assessments in the ms/hs with the reports looking good. There are much stricter procedures in place from the state. The office is working with a master core schedule for next year. National Honor Society application process was presented.

Activities Director Report

Superintendent Ansley reviewed the AD's report that was on the table from Jeff Braun. There will be new banners in the gym for standard of excellence.

Superintendent Ansley recognized Michael Bowser for the district's newsletter with interesting articles.

**Summer Food
Service Program**

Mark Goudy made the motion to approve the summer food service program for the month of June with stipends going to Morgan Butteris, and Rebecca Kinyon. Randy Combs seconded the motion. The motion passed 5-0.

**Superintendents
Review**

Superintendent Ansley reminded the board of the KASB regional meeting on April 20th in Montezuma; vehicle update; transportation/grounds position update; and the principal search update.

**Executive Session/
Negotiations**

Jerrad Webb made the motion to go into executive session with Superintendent Ansley and Principal DeLaRosa for the purpose of discussing matters relating to the employer-employee negotiations whether or not in consultation with the representative or representatives of the body or agency for twenty (20) minutes returning to open meeting at 8:05

DRAFT-Unofficial minutes subject to Board approval – Page 3
MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING

Monday, March 8th, 2010
7:00 p.m. – High School Library

p.m. The executive session is required to protect the districts right to the confidentiality of its negotiating position, and the public interest. Mark Goudy seconded the motion. The motion passed 5-0.

**Calendar Committee
Recommendation**

Jerrad Webb made the motion to approve the calendar recommendation from the calendar committee for the four day 50 minutes with 1431 contract hours. Randy Combs seconded the motion. Motion passed 5-0.

**Executive Session/
Personnel**

Jerrad Webb made the motion to go into executive session with Superintendent Ansley and Principal DeLaRosa to discuss personnel matters for non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed for twenty (20) minutes starting at 8:10 p.m. and that the board will return to open session in this room at 8:30 p.m. Mark Goudy seconded the motion. The motion passed 5-0.

Jerrad Webb made the motion to continue executive session with Superintendent Ansley and Principal DeLaRosa to discuss personnel matters for non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed for ten (10) minutes starting at 8:30 p.m. and that the board will return to open session in this room at 8:40 p.m. Mark Goudy seconded the motion. The motion passed 5-0.

Jerrad Webb made the motion to continue executive session with Superintendent Ansley and Principal DeLaRosa to discuss personnel matters for non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed for five (5) minutes starting at 8:40 p.m. and that the board will return to open session in this room at 8:45 p.m. Mark Goudy seconded the motion. The motion passed 5-0.

Jerrad Webb made the motion to continue executive session with Superintendent Ansley and Principal DeLaRosa to discuss personnel matters for non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed for five (5) minutes starting at 8:45 p.m. and that the board will return to open session in this room at 8:50 p.m. Mark Goudy seconded the motion. The motion passed 5-0.

Jerrad Webb made the motion to continue executive session with Superintendent Ansley and Principal DeLaRosa to

DRAFT-Unofficial minutes subject to Board approval – Page 4
MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING

Monday, March 8th, 2010
7:00 p.m. – High School Library

discuss personnel matters for non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed for five (5) minutes starting at 8:50 p.m. and that the board will return to open session in this room at 8:55 p.m. Mark Goudy seconded the motion. The motion passed 5-0.

Jerrad Webb made the motion to continue executive session with Superintendent Ansley and Principal DeLaRosa to discuss personnel matters for non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed for two (2) minutes starting at 8:55 p.m. and that the board will return to open session in this room at 8:57 p.m. Mark Goudy seconded the motion. The motion passed 5-0.

Jerrad Webb made the motion to continue executive session with Superintendent Ansley and Principal DeLaRosa to discuss personnel matters for non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed for three (3) minutes starting at 8:58 p.m. and that the board will return to open session in this room at 9:01 p.m. Mark Goudy seconded the motion. The motion passed 5-0.

Employment Matters

Jerrad Webb made the motion to approve the substitute teaching list; and to accept the resignation of Sharon Rott as Art Teacher effective at the end of the school year. Randy Combs seconded the motion. Motion passed 5-0.

Adjournment

President Pettz adjourned the meeting at 9:05 pm. The next meeting of the Board of Education will be a special meeting on Monday, March 29th, 2010 at 7:00 pm in the high school library and the regular meeting of the Board of Education will be on Monday, April 12th, 2010 at 7:00 pm in the high school library.

Approved this 12th day of April 2010.

President of the Board

Clerk of the Board

DRAFT-Unofficial minutes subject to Board approval – Page 1
MINUTES OF THE SPECIAL BOARD OF EDUCATION MEETING

Monday, March 29th, 2010
6:30 p.m. – High School Library

MEMBERS PRESENT:

Christopher Pettz, President
Jerrad Webb, Vice-Pres.
Richard Braun
Randy Combs
Mark Goudy
Craig Turrentine, absent
David Whatley

OTHERS PRESENT:

Jon Ansley, Superintendent
Betty Greer, Board Clerk
Amy DeLaRosa, Elem Principal
Joel McClure, Amy Griffin, Brandi West, Vita
DeLaRosa, Jeff Braun, Julie Roth, Morgan Butteris,
Judy Steinbrink, Jared and Erin Petersilie, Angie
Goudy, Lisa and Michael Bowser.

Call to Order

President Christopher Pettz called the meeting to order with the Pledge of Allegiance at 6:30 p.m. on Monday, March 29th, 2010 in the high school library.

**Executive Session/
Personnel Issues**

Christopher Pettz made the motion to go into executive session with Principal DeLaRosa and Principal Candidate Lyle Pfannenstiel to discuss personnel matters for non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed for twenty-five (25) minutes starting at 6:30 p.m. and that the board will return to open session in this room at 6:55 p.m. David Whatley seconded the motion. The motion passed 6-0.

Christopher Pettz made the motion to go into executive session with Principal DeLaRosa and Principal Candidate Nathan Reed to discuss personnel matters for non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed for twenty-five (25) minutes starting at 7:00 p.m. and that the board will return to open session in this room at 7:25 p.m. Randy Combs seconded the motion. The motion passed 6-0.

Christopher Pettz made the motion to go into executive session with Principal DeLaRosa and Principal Candidate Phillip Keidel to discuss personnel matters for non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed for twenty-five (25) minutes starting at 7:30 p.m. and that the board will return to open session in this room at 7:55 p.m. David Whatley seconded the motion. The motion passed 6-0.

Christopher Pettz made the motion to go into executive session with Superintendent Ansley and Principal DeLaRosa to discuss personnel matters for non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed for thirty (30) minutes starting at 8:10 p.m. and that the board will return to open session in

DRAFT-Unofficial minutes subject to Board approval – Page 2
MINUTES OF THE SPECIAL BOARD OF EDUCATION MEETING

Monday, March 29th, 2010
6:30 p.m. – High School Library

this room at 8:40 p.m. David Whatley seconded the motion. The motion passed 6-0.

Christopher Pettz made the motion to go into executive session with Superintendent Ansley and Principal DeLaRosa to discuss personnel matters for non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed for twenty (20) minutes starting at 8:40 p.m. and that the board will return to open session in this room at 9:00 p.m. David Whatley seconded the motion. The motion passed 6-0. Nathan Reed was asked to join the executive session at 8:45 pm.

Employment Matters

Jerrad Webb made the motion to approve the resignation of Erica Molstad as computer teacher and all supplementals effective at the end of the school year; employment at will offer to Lance Carter as transportation director; and contract offer to Nathan Reed as middle school/high school principal for the 2010-2011 school year with salary to be disclosed at a later date. Mark Goudy seconded the motion. The motion passed 6-0.

Adjournment

President Pettz adjourned the meeting at 9:05 p.m. The next regular meeting of the board of education will be on Monday, April 12th, 2010 at 7:00 p.m. in the high school library.

Approved this 12th day of April 2010

President of the Board

Clerk of the Board

DEERFIELD USD #216 CLERK'S REPORT
For the month of MARCH , 2010

Kearny County Bank	SNA (Checking .30%)	\$	25,241.53	
3/31/2010	MMA (Money Market .75%)	\$	29,561.85	
	Less: Outstanding Checks			
	Plus: Deposit in Transit			
	#105 CD 89 days @ .60% 4/20/10	\$	300,000.00	
	#106 CD 88 days @ .60% 5/10/10	\$	300,000.00	
	#107 CD 106 days @ .60 % 5/28/10	\$	400,000.00	
	Funds Held At Kearny County Bank			<u>\$ 1,054,803.38</u>
Commerce Bank	Premium Money Market Non-Profit Acct .30%	\$	943,458.60	
3/31/2010	Not-For-Profit Operating Acct.	\$	559,919.23	
	Less: Outstanding Checks	\$	(5,279.77)	
	Plus: Deposit in Transit	\$	144.60	
	Funds Held At Commerce Bank			<u>\$ 1,498,242.66</u>
Plains State Bank	Irene James Scholarship CD 2.5%-12 Mo	\$	25,000.00	
3/31/2010	Maturity Date 08/12/10			
	12 mo. CD at 2.5% 5/14/10	\$	50,106.16	
				<u>\$ 75,106.16</u>
	Cash on Hand		3/31/10	<u><u>\$ 2,628,152.20</u></u>
	Book Balance 03/31/2010		\$ 2,628,152.20	

Signed: Betty Sheer 7-Apr-10

DEERFIELD USD #216 TREASURER'S REPORT
For the month of MAR. 2010

All Funds

4/7/2010	All Funds		Scholarship CD'S
Bank Stmt	\$	1,558,181.21	\$1,558,181.21
Investments	\$	1,000,000.00	\$ 75,106.16 \$1,075,106.16
Outstanding Checks	\$	(5,279.77)	\$ (5,279.77)
Adjustments	\$	144.60	\$ 144.60
TOTALS	\$	2,553,046.04	\$ 75,106.16 \$2,628,152.20

Signed: Connie L. Braun 4/7/2010

ALL Data

Cash Summary Report

Arranged by:
Fund ID

Date Range: 03/01/2010 thru 03/31/2010

Fund	Beginning	Revenue	Expenditures	Other	Ending	Encumbrances	Payables	Unencumbered
06	GENERAL FUND							
	892,653.68	73,308.89	-677,644.53	39.45	288,357.49	-26,106.90	27.70	262,278.29
08	SUPPLEMENTAL GENERAL							
	538,110.95	22,022.96	-24,157.03	88.19	536,065.07	-537.04	0.00	535,528.03
11	FOUR YEAR OLD AT RISK							
	-8,518.07	24,072.00	-3,903.52	0.00	11,650.41	0.00	0.00	11,650.41
13	AT RISK K-12							
	-134,079.46	359,475.00	-34,799.06	180.49	190,776.97	0.00	0.00	190,776.97
16	CAPITAL OUTLAY							
	796,658.10	13,424.77	-5,165.24	0.00	804,917.63	-54,782.07	0.00	750,135.56
18	DRIVER TRAINING							
	31,925.26	0.00	0.00	0.00	31,925.26	-24.76	0.00	31,900.50
24	FOOD SERVICE							
	44,903.19	17,003.01	-19,547.81	41.65	42,400.04	-304.41	0.00	42,095.63
29	DEBT SERVICE							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30	SPECIAL EDUCATION							
	194,591.81	0.00	-96.98	0.00	194,494.83	-18,766.00	0.00	175,728.83
31	CARL PERKINS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
32	TRANSPORTATION							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
35	BILINGUAL							
	-20,618.10	119,558.00	-10,760.71	0.00	88,179.19	0.00	0.00	88,179.19
38	PROFESSIONAL DEVELOPMENT							
	57,206.09	0.00	-3,728.73	0.00	53,477.36	-1,098.71	0.00	52,378.65
39	DRUG FREE SCHOOL (TITLE IV)							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40	PARENT EDUCATION PROGRAM							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
42	VOCATIONAL EDUCATION							
	-13,106.97	39,719.00	-11,837.29	0.00	14,774.74	-1,260.87	0.00	13,513.87
43	Western KS Communtiy Foundation							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45	SUMMER SCHOOL							
	58,517.75	0.00	0.00	0.00	58,517.75	0.00	0.00	58,517.75
46	SUCCESS FOR ALL							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

ALL Data

Cash Summary Report

Arranged by:
Fund ID

Date Range: 03/01/2010 thru 03/31/2010

Fund	Beginning	Revenue	Expenditures	Other	Ending	Encumbrances	Payables	Unencumbered
49	SMALL-RURAL SCHOOL							
	-9,329.54	0.00	0.00	0.00	-9,329.54	0.00	0.00	-9,329.54
51	KPERS Spec Retirement Contrib							
	0.00	5,571.27	-5,571.27	0.00	0.00	0.00	0.00	0.00
52	TITLE III-A ENGLISH LANGUAGE							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE							
	282,440.13	0.00	0.00	0.00	282,440.13	0.00	0.00	282,440.13
56	TEXTBOOK							
	14,951.99	422.21	0.00	0.00	15,374.20	-10.56	0.00	15,363.64
65	TECHNOLOGY							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
70	RECREATION							
	0.00	7,204.48	-7,204.48	0.00	0.00	0.00	0.00	0.00
72	CLASSROOM/GYM ADDITION							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
75	IRENE JAMES SCHOLARSHIP CD							
	25,366.74	0.00	0.00	0.00	25,366.74	-232.50	0.00	25,134.24
76	DEERFIELD SCHOLARSHF FUND							
	3,080.99	0.00	0.00	0.00	3,080.99	0.00	0.00	3,080.99
79	TITLE II-D ED TECH							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
80	TITLE 1 LOW INC FY 09							
	47.04	0.00	0.00	0.00	47.04	0.00	0.00	47.04
81	TITLE 1 LOW INC FY 10							
	-12,019.79	10,821.00	-10,484.17	15.89	-11,667.07	0.00	0.00	-11,667.07
82	TITLE 1 LOW INC FY 08							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
83	CLASS-SIZE REDUC FY04							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
84	RECREATION BENEFITS							
	0.00	46.56	-46.56	0.00	0.00	0.00	0.00	0.00
85	Technology Rich Classroom FY09							
	98.00	0.00	0.00	0.00	98.00	-98.00	0.00	0.00
86	Technology Rich Classroom FY10							
	-3,558.06	22,719.00	-2,878.32	0.00	16,282.62	0.00	0.00	16,282.62
87	MIGR Family Literacy FY 09							
	346.92	0.00	0.00	0.00	346.92	-390.27	0.00	-43.35

ALL Data

Cash Summary Report

Arranged by:
Fund ID

Date Range: 03/01/2010 thru 03/31/2010

Fund	Beginning	Revenue	Expenditures	Other	Ending	Encumbrances	Payables	Unencumbered
88	MIGR Family Literacy FY 10							
	-10,733.66	8,367.00	-5,766.59	91.73	-8,041.52	-2,852.11	0.00	-10,893.63
89	MIGR Family Literacy FY 08							
	266.04	0.00	0.00	0.00	266.04	-266.04	0.00	0.00
90	TITLE 1 MIGRANT FY 08							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
91	TITLE 1 MIGRANT FY 10							
	-10,575.51	7,901.00	-9,979.81	95.57	-12,558.75	0.00	0.00	-12,558.75
92	TITLE 1 MIGRANT FY 09							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
93	21st Century Grant FY 08							
	49.09	0.00	0.00	0.00	49.09	-30.02	0.00	19.07
94	21st Century Grant FY 09							
	124.29	0.00	0.00	0.00	124.29	-263.60	0.00	-139.31
95	21st Century Grant FY 10							
	-12,587.10	13,902.00	-8,490.80	44.67	-7,131.23	-182.27	0.00	-7,313.50
96	TITLE IV A-Safe & Drug Free Sc							
	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	1,000.00
97	TITLE V-Innovative Programs							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
98	TITLE II, PT A-TCHR QUAL							
	-552.87	1,131.00	-1,041.13	0.00	-463.00	-71.74	0.00	-534.74
99	INVESTMENTS/INTEREST FUND							
	16,326.78	1,003.73	0.00	0.00	17,330.51	0.00	0.00	17,330.51
Report Totals:	2,722,985.71	747,672.88	-843,104.03	597.64	2,628,152.20	-107,277.87	27.70	2,520,902.03

ALL Data

Budget Summary of Funds

Arranged by:
Fund ID

Date Range: YTD thru 03/31/2010

Fund	Description	Total Budget	YTD Expenses	YTD Payable/ Encumber	Budget Balance	Unencumbered Budget Balance	Percent Remaining
06	GENERAL FUND	2,456,146.00	1,707,786.26	24,743.69	748,359.74	723,616.05	29.46
06	X Prior Year Accounts	12,935.50	11,492.17	1,335.51	1,443.33	107.82	0.83
08	SUPPLEMENTAL	809,180.00	105,237.07	82.34	703,942.93	703,860.59	86.98
08	X Prior Year Accounts	25,677.57	24,718.51	454.70	959.06	504.36	1.96
11	FOUR YEAR OLD AT RISK	48,000.00	28,197.29	0.00	19,802.71	19,802.71	41.25
11	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
13	AT RISK K-12	443,679.00	265,545.13	0.00	178,133.87	178,133.87	40.14
13	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
16	CAPITAL OUTLAY	918,611.00	33,671.53	3,732.57	884,939.47	881,206.90	95.92
16	X Prior Year Accounts	88,580.66	37,531.16	51,049.50	51,049.50	0.00	0.00
18	DRIVER TRAINING	12,405.00	310.28	0.00	12,094.72	12,094.72	97.49
18	X Prior Year Accounts	1,640.80	1,642.58	24.76	-1.78	-26.54	-1.61
24	FOOD SERVICE	292,320.00	141,951.11	275.85	150,368.89	150,093.04	51.34
24	X Prior Year Accounts	7,950.53	7,771.97	28.56	178.56	150.00	1.88
29	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00
29	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
30	SPECIAL EDUCATION	269,796.00	123,440.43	18,766.00	146,355.57	127,589.57	47.29
30	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
31	CARL PERKINS	0.00	0.00	0.00	0.00	0.00	0.00
31	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
32	TRANSPORTATION	0.00	0.00	0.00	0.00	0.00	0.00
32	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
35	BILINGUAL	145,000.00	91,110.57	0.00	53,889.43	53,889.43	37.16
35	X Prior Year Accounts	130.00	130.00	0.00	0.00	0.00	0.00
38	PROFESSIONAL	34,682.00	24,440.07	750.00	10,241.93	9,491.93	27.36
38	X Prior Year Accounts	1,634.71	1,286.00	348.71	348.71	0.00	0.00
39	DRUG FREE SCHOOL	0.00	0.00	0.00	0.00	0.00	0.00
39	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
40	PARENT EDUCATION	0.00	0.00	0.00	0.00	0.00	0.00
40	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
42	VOCATIONAL EDUCATION	154,000.00	90,542.86	990.73	63,457.14	62,466.41	40.56
42	X Prior Year Accounts	270.14	0.00	270.14	270.14	0.00	0.00
43	Western KS Community	0.00	0.00	0.00	0.00	0.00	0.00
43	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
45	SUMMER SCHOOL	33,750.00	0.00	0.00	33,750.00	33,750.00	100.00
45	X Prior Year Accounts	500.00	500.00	0.00	0.00	0.00	0.00
46	SUCCESS FOR ALL	0.00	0.00	0.00	0.00	0.00	0.00
46	X Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00

ALL Data

Budget Summary of Funds

Arranged by:
Fund ID

Date Range: YTD thru 03/31/2010

Fund	Description	Total Budget	YTD Expenses	YTD Payable/ Encumber	Budget Balance	Unencumbered Budget Balance	Percent Remaining
49	SMALL-RURAL SCHOOL	21,837.00	9,329.54	0.00	12,507.46	12,507.46	57.27
49 X	Prior Year Accounts	1,510.52	1,510.52	0.00	0.00	0.00	0.00
51	KPERS Spec Retirement	203,184.00	85,202.60	0.00	117,981.40	117,981.40	58.06
51 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
52	TITLE III-A ENGLISH	0.00	0.00	0.00	0.00	0.00	0.00
52 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
53	CONTINGENCY RESERVE	282,440.00	0.00	0.00	282,440.00	282,440.00	100.00
53 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
56	TEXTBOOK	17,000.00	2,242.52	10.56	14,757.48	14,746.92	86.74
56 X	Prior Year Accounts	56.05	56.05	0.00	0.00	0.00	0.00
65	TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00
65 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
70	RECREATION	200,000.00	119,142.54	0.00	80,857.46	80,857.46	40.42
70 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
72	CLASSROOM/GYM	0.00	0.00	0.00	0.00	0.00	0.00
72 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
75	IRENE JAMES	750.00	697.04	0.00	52.96	52.96	7.06
75 X	Prior Year Accounts	232.50	0.00	232.50	232.50	0.00	0.00
76	DEERFIELD	0.00	0.00	0.00	0.00	0.00	0.00
76 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
79	TITLE II-D ED TECH	2,930.00	0.00	0.00	2,930.00	2,930.00	100.00
79 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
80	TITLE 1 LOW INC FY 09	0.00	0.00	0.00	0.00	0.00	0.00
80 X	Prior Year Accounts	2,502.40	2,455.36	0.00	47.04	47.04	1.87
81	TITLE 1 LOW INC FY 10	123,622.00	75,369.48	0.00	48,252.52	48,252.52	39.03
81 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
82	TITLE 1 LOW INC FY 08	0.00	0.00	0.00	0.00	0.00	0.00
82 X	Prior Year Accounts	12.47	12.47	0.00	0.00	0.00	0.00
83	CLASS-SIZE REDUC FY04	0.00	0.00	0.00	0.00	0.00	0.00
83 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
84	RECREATION BENEFITS	1,000.00	695.39	0.00	304.61	304.61	30.46
84 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
85	Technology Rich Classroom	0.00	0.00	0.00	0.00	0.00	0.00
85 X	Prior Year Accounts	1,838.08	1,740.08	98.00	98.00	0.00	0.00
86	Technology Rich Classroom	40,000.00	23,013.38	0.00	16,986.62	16,986.62	42.46
86 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
87	MIGR Family Literacy FY 09	0.00	0.00	0.00	0.00	0.00	0.00
87 X	Prior Year Accounts	3,878.76	3,531.84	390.27	346.92	-43.35	-1.11

ALL Data

Budget Summary of Funds

Arranged by:
Fund ID

Date Range: YTD thru 03/31/2010

Fund	Description	Total Budget	YTD Expenses	YTD Payable/ Encumber	Budget Balance	Unencumbered Budget Balance	Percent Remaining
88	MIGR Family Literacy FY 10	110,000.00	61,103.64	2,852.11	48,896.36	46,044.25	41.85
88 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
89	MIGR Family Literacy FY 08	0.00	0.00	0.00	0.00	0.00	0.00
89 X	Prior Year Accounts	315.89	49.85	266.04	266.04	0.00	0.00
90	TITLE 1 MIGRANT FY 08	0.00	0.00	0.00	0.00	0.00	0.00
90 X	Prior Year Accounts	3.82	3.82	0.00	0.00	0.00	0.00
91	TITLE 1 MIGRANT FY 10	90,000.00	56,841.94	0.00	33,158.06	33,158.06	36.84
91 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
92	TITLE 1 MIGRANT FY 09	0.00	0.00	0.00	0.00	0.00	0.00
92 X	Prior Year Accounts	1,500.00	1,500.00	0.00	0.00	0.00	0.00
93	21st Century Grant FY 08	0.00	0.00	0.00	0.00	0.00	0.00
93 X	Prior Year Accounts	403.43	354.34	30.02	49.09	19.07	4.72
94	21st Century Grant FY 09	0.00	0.00	0.00	0.00	0.00	0.00
94 X	Prior Year Accounts	8,701.35	8,577.06	263.60	124.29	-139.31	-1.60
95	21st Century Grant Fy 10	121,382.00	72,314.00	182.27	49,068.00	48,885.73	40.27
95 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
96	TITLE IV A-Safe & Drug	0.00	0.00	0.00	0.00	0.00	0.00
96 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
97	TITLE V-Innovative	0.00	0.00	0.00	0.00	0.00	0.00
97 X	Prior Year Accounts	29.82	29.82	0.00	0.00	0.00	0.00
98	TITLE II, PT A-TCHR QUAL	15,864.00	9,311.74	0.00	6,552.26	6,552.26	41.30
98 X	Prior Year Accounts	1,421.74	1,350.00	71.74	71.74	0.00	0.00
99	INVESTMENTS/INTEREST	20,000.00	0.00	0.00	20,000.00	20,000.00	100.00
99 X	Prior Year Accounts	0.00	0.00	0.00	0.00	0.00	0.00
Fund Totals:		6,867,578.00	3,127,496.41	52,386.12	3,740,081.59	3,687,695.47	53.69
Prior Year Account Totals:		161,726.74	106,243.60	54,864.05	55,483.14	619.09	0.38

Check Journal

Fiscal Year: 2010

Check Number	Date	Vendor ID	Vendor Name	Description	Payable	Direct Deposit Accrued Payment
Invoice Account Number	Invoice Date	PO Number	Ereq Num Account Description	PO Date		
Journal Number: 526 Check Journal				Posted: 03/24/2010		
Computer Checks						
Bank Account :B - Commerce Bank-All Accts						
0CB11527	03/24/2010	AIRGAS	Airgas Mid South, Inc.			
106945917	03/24/2010	00041793		03/23/2010	Tank Rental	
42-1000-680-00			Miscellaneous Supplies			-49.20 49.20
					Invoice Total:	-49.20 49.20
					Check Total:	-49.20 49.20
0CB11528	03/24/2010	ATCHMCKE	McKenzie Atchison			
03/23/2010	03/24/2010	00041800		03/24/2010	Supplies	
95-1000-600-00			Supplies And Materials			-30.69 30.69
					Invoice Total:	-30.69 30.69
					Check Total:	-30.69 30.69
0CB11529	03/24/2010	BOWSLISA	Lisa Bowser			
11/4/09, 2/3/10	03/24/2010	00041773		03/18/2010	Meals for El Cadre Meeting	
35-1000-500-00			Other Purchased Services			-16.96 16.96
					Invoice Total:	-16.96 16.96
					Check Total:	-16.96 16.96
0CB11530	03/24/2010	CHEMSEAR	Chemsearch			
712819, 712820	03/24/2010	00041792		03/23/2010	Water Treatment	
06-2600-460-00			Repair Of Buildings			-379.63 379.63
					Invoice Total:	-379.63 379.63
					Check Total:	-379.63 379.63
0CB11531	03/24/2010	DELARAMY	Amy Delarosa			
2/18/2010	03/24/2010	00041774		03/18/2010	Parking Fees at TWIX conferenc	
95-1000-500-00			Other Purchased Services			-13.38 13.38
					Invoice Total:	-13.38 13.38
					Check Total:	-13.38 13.38
0CB11532	03/24/2010	DILLKROG	Kroger-Dillon Customer Charges			
D42821, 138941	03/24/2010	00041782		03/18/2010	FACS Supplies	
42-1000-610-00			Supplies			-97.33 97.33
					Invoice Total:	-97.33 97.33
					Check Total:	-97.33 97.33
0CB11533	03/24/2010	ESLIREGI	Regine Eslinger			
12/10/09, 2/3/10	03/24/2010	00041776		03/18/2010	Meal reimbursement	
88-1000-500-00			Travel/other Purchased Svcs			-18.05 18.05
					Invoice Total:	-18.05 18.05
					Check Total:	-18.05 18.05
0CB11534	03/24/2010	HILAND	Hiland Dairy Company			
57895, 63617	03/24/2010	00041783		02/25/2010	Dairy Products	
24-3150-630-00			Food			-1,143.03 1,143.03
					Invoice Total:	-1,143.03 1,143.03
67798	03/24/2010	00041791		03/23/2010	Milk	
24-3150-630-00			Food			-476.69 476.69

Check Journal

Fiscal Year: 2010

Check Number	Date	Vendor ID	Vendor Name	Description	Payable	Direct Deposit Accrued Payment
Invoice Account Number	Invoice Date	PO Number	Ereq Num	PO Date		
				Invoice Total:	-476.69	476.69
				Check Total:	-1,619.72	1,619.72
0CB11535	03/24/2010	HOLIHUTC	Holiday Inn Express-Hutchinson			
3480	03/24/2010	00041789		03/23/2010	TRC Conference	
85-1000-500-00			Staff Development/trvl & Fees		-80.25	80.25
				Invoice Total:	-80.25	80.25
				Check Total:	-80.25	80.25
0CB11536	03/24/2010	HOLIMANH	Holiday Inn At The Campus			
8272	03/24/2010	00041788		03/23/2010	TRC Conference	
85-1000-500-00			Staff Development/trvl & Fees		-137.75	137.75
				Invoice Total:	-137.75	137.75
				Check Total:	-137.75	137.75
0CB11537	03/24/2010	HOMEDPOT	Home Depot			
7080732, 8081340, 3024724, 8082607	03/24/2010	00041762		03/18/2010	Custodial, Bus barn & HS	
06-2600-460-00			Repair Of Buildings		-6.47	6.47
06-2600-490-00			Upkeep Of Grounds		-159.70	159.70
06-2600-610-02			Hs Maint/cust Supplies		-155.48	155.48
06-2600-610-02			Hs Maint/cust Supplies		-19.88	19.88
06-2600-610-02			Hs Maint/cust Supplies		-20.00	20.00
				Invoice Total:	-361.53	361.53
				Check Total:	-361.53	361.53
0CB11538	03/24/2010	INQUIS	The Inquisition			
10604	03/24/2010	00041778		03/18/2010	MS Scholar Bowl Questions	
06-1001-605-10			Scholar Bowl		-66.00	66.00
				Invoice Total:	-66.00	66.00
				Check Total:	-66.00	66.00
0CB11539	03/24/2010	JURYSHAW	Shawna Jury			
02/28/2010	03/24/2010	00041779		03/18/2010	Food for Daycare	
08-2200-600-00			Misc Supplies (DayCare)		-13.75	13.75
				Invoice Total:	-13.75	13.75
				Check Total:	-13.75	13.75
0CB11540	03/24/2010	KNENERGY	Midwest Energy, Inc			
331-1, 330-3, 329-5, 328-7	03/24/2010	00041760		03/18/2010	Gas service	
06-2621-621-01			Grade School Gas		-216.19	216.19
06-2621-621-02			Hs / Ms Gas		-651.19	651.19
06-2621-621-02			Hs / Ms Gas		-218.97	218.97
06-2621-621-02			Hs / Ms Gas		-104.27	104.27
24-2610-621-00			Heating		-24.02	24.02
				Invoice Total:	-1,214.64	1,214.64
				Check Total:	-1,214.64	1,214.64
0CB11541	03/24/2010	KSODMIND	Kansas Odyssey of the Mind			
State Registration	03/24/2010	00041768		03/18/2010	OM State Registration	

Check Journal

Fiscal Year: 2010

Check Number Invoice Account Number	Date	Vendor ID		Vendor Name		PO Date	Description	Direct Deposit	
		Invoice Date	PO Number	Ereq Num	Account Description			Payable	Accrued Payment
06-1001-605-12					OM Activities			-150.00	150.00
							Invoice Total:	-150.00	150.00
							Check Total:	-150.00	150.00
OCB11542	03/24/2010	MIDWMAIL			Midwest Mailing				
3934	03/24/2010	00041761		03/18/2010	Annual Maintenance Agreement				
06-2300-530-00					District Office Postage			-332.77	332.77
							Invoice Total:	-332.77	332.77
							Check Total:	-332.77	332.77
OCB11543	03/24/2010	PHILLIPS			Philips 66 Company				
02/2010	03/24/2010	00041790		03/23/2010	Migrant Trip - Wichita				
88-1000-500-00					Travel/other Purchased Svcs			-32.00	32.00
							Invoice Total:	-32.00	32.00
							Check Total:	-32.00	32.00
OCB11544	03/24/2010	PRAIFIRE			Prairie Fire Coffee				
156834	03/24/2010	00041781		03/18/2010	Coffee for DO				
06-2300-600-02					Misc District Office Exp			-28.90	28.90
							Invoice Total:	-28.90	28.90
							Check Total:	-28.90	28.90
OCB11545	03/24/2010	SAM'S			Sam's Club				
02/26/2010	03/24/2010	00041798		03/23/2010	Supplies				
88-1000-600-00					Supplies And Materials			-35.04	35.04
							Invoice Total:	-35.04	35.04
							Check Total:	-35.04	35.04
OCB11546	03/24/2010	STAPMASS			Staples, Inc				
01/29/10	03/24/2010	00041684		02/01/2010	Technology purchase				
16-1000-730-01					Computer Equipment			-87.52	87.52
							Invoice Total:	-87.52	87.52
02/16/2010	03/24/2010	00041740		03/01/2010	Fax Machine - Elementary Office				
06-1000-430-01					ELEM. COPIERS			-72.98	72.98
							Invoice Total:	-72.98	72.98
02/17/2010	03/24/2010	00041739		03/01/2010	Folders and Files				
06-2300-600-00					District Office Expenses			-17.78	17.78
							Invoice Total:	-17.78	17.78
9201370073-000-001	03/24/2010	00041682		01/28/2010	HS office supplies				
06-2410-620-01					GS Office Supplies			-7.33	7.33
06-2420-620-03					MS Office Supplies			-7.33	7.33
06-2430-620-04					HS Office Supplies			-7.33	7.33
							Invoice Total:	-21.99	21.99
							Check Total:	-200.27	200.27
OCB11547	03/24/2010	STEIJUDY			Judy Steinbrink				
02/24/2010	03/24/2010	00041799		03/24/2010	Mentoring Workshop				
98-1000-300-00					Purchased Prof/tech Services			-7.42	7.42
							Invoice Total:	-7.42	7.42
							Check Total:	-7.42	7.42

Check Journal

Fiscal Year: 2010

Check Number	Date	Vendor ID	Vendor Name	Description	Payable	Direct Deposit Accrued Payment
Invoice Account Number	Invoice Date	PO Number	Ereq Num Account Description	PO Date		
Bank Account :B - Commerce Bank-All Accts						4,885.28
Total of Computer Checks					-4,885.28	4,885.28
Fund Summary						
06 - GENERAL FUND					-2,622.20	2,622.20
08 - SUPPLEMENTAL GENERAL					-13.75	13.75
16 - CAPITAL OUTLAY					-87.52	87.52
24 - FOOD SERVICE					-1,643.74	1,643.74
35 - BILINGUAL					-16.96	16.96
42 - VOCATIONAL EDUCATION					-146.53	146.53
85 - Technology Rich Classroom FY09					-218.00	218.00
88 - MIGR Family Literacy FY 10					-85.09	85.09
95 - 21st Century Grant Fy 10					-44.07	44.07
98 - TITLE II, PT A-TCHR QUAL					-7.42	7.42
Payroll Summary						
Report Total:					-4,885.28	4,885.28

Check Journal

Fiscal Year: 2010

Check Number	Date	Vendor ID	Vendor Name	Direct Deposit
Invoice	Invoice Date	PO Number	Ereq Num	Accrued
Account Number	Account Description	PO Date	Description	Payable
				Payment

Journal Number: 541 Check Journal Posted: 03/31/2010

Computer Checks

Bank Account :B - Commerce Bank-All Accts

0CB11548	03/31/2010	DEERREC	Deerfield Recreation Comm.		
March 2010	03/31/2010	00041787		03/23/2010	Tax Distribution
70-3300-000-00			Community Service Operations	-7,204.48	7,204.48
84-3300-810-00			Community Services Operations	-46.56	46.56
			Invoice Total:	-7,251.04	7,251.04
			Check Total:	-7,251.04	7,251.04
Bank Account :B - Commerce Bank-All Accts					7,251.04
Total of Computer Checks					-7,251.04 7,251.04

Fund Summary

70 - RECREATION	-7,204.48	7,204.48
84 - RECREATION BENEFITS	-46.56	46.56

Payroll Summary

	Report Total:	-7,251.04	7,251.04
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Check Journal

Fiscal Year: 2010

Check Number	Date	Vendor ID	Vendor Name	Direct Deposit
Invoice	Invoice Date	PO Number	Ereq Num	Accrued
Account Number	Account Description	PO Date	Description	Payment
			Payable	
Journal Number: 569 Check Journal Posted: 04/07/2010				
Computer Checks				
Bank Account :A - KearnyCountyBank-All Acct				
0CB11549	04/07/2010	BENKEITH	Ben E. Keith Company	
March 2010	04/07/2010	00041832	Food items - food service	
24-3150-630-00			Food	-3,258.95 3,258.95
24-3150-800-00			Non food items	-346.40 346.40
42-1000-680-00			Miscellaneous Supplies	-28.77 28.77
95-1000-600-00			Supplies And Materials	-268.79 268.79
			Invoice Total:	-3,902.91 3,902.91
			Check Total:	-3,902.91 3,902.91
0CB11550	04/07/2010	BRIELIBE	Brier & Hale Music	
25869	04/07/2010	00041808	Instrument Leasing	
03/29/2010			Property Equip	-900.00 900.00
			Invoice Total:	-900.00 900.00
			Check Total:	-900.00 900.00
0CB11551	04/07/2010	BUILCONT	Building Controls and Services, Inc.	
0902290-IN	04/07/2010	00041840	Update building	
04/07/2010			Building Repairs/improvements	-9,759.52 9,759.52
			Invoice Total:	-9,759.52 9,759.52
			Check Total:	-9,759.52 9,759.52
0CB11552	04/07/2010	CENEX	Cenex Fleet Fueling	
33005C	04/07/2010	00041823	Fuel- buses, grounds, activiti	
04/06/2010			Upkeep Of Grounds	-130.96 130.96
06-2600-490-00			Transp/Motor Fuel	-703.89 703.89
06-2710-626-00			Transp/Motor Fuel	-234.16 234.16
38-2200-500-00			Travel Expenses With Idp's	-156.10 156.10
88-1000-890-00			Other/Utilities	-27.65 27.65
			Invoice Total:	-1,252.76 1,252.76
			Check Total:	-1,252.76 1,252.76
0CB11553	04/07/2010	CHEMSEAR	Chemsearch	
721547,721548	04/07/2010	00041835	Water treatment - boiler	
04/07/2010			Repair Of Buildings	-379.60 379.60
			Invoice Total:	-379.60 379.60
			Check Total:	-379.60 379.60
0CB11554	04/07/2010	CHIESTAT	Chief State Boiler Inspector	
417705	04/07/2010	00041814	Boiler Inspection Repairs	
03/15/2010			Upkeep Of Grounds	-270.00 270.00
			Invoice Total:	-270.00 270.00
			Check Total:	-270.00 270.00
0CB11555	04/07/2010	CITYDEER	City Of Deerfield	
March 2010	04/07/2010	00041804	City Bill	
03/30/2010			Grade School Water	-459.81 459.81
06-2620-411-01			Hs / Ms Water	-491.12 491.12
06-2620-411-02			Invoice Total:	-950.93 950.93

Check Journal

Fiscal Year: 2010

Check Number	Date	Vendor ID	Vendor Name	Direct Deposit	
Invoice	Invoice Date	PO Number	Ereq Num	Accrued	
Account Number	Account Description	PO Date	Description	Payable	
				Payment	
Check Total:				-950.93	950.93
0CB11556	04/07/2010	CLARION	Clarion Hotel		
24000-24006	04/07/2010	00041718	Odyssey of the Mind Hotel		
06-1001-605-12			OM Activities	-704.90	704.90
Invoice Total:				-704.90	704.90
Check Total:				-704.90	704.90
0CB11557	04/07/2010	COMMBANK	Commerce Bank		
2/26/10	04/07/2010	00041775	Supplies for Easter Party		
88-1000-600-00			Supplies And Materials	-57.41	57.41
Invoice Total:				-57.41	57.41
3/10/10	04/07/2010	00041767	Batteries for Grade School Mus		
06-1000-609-01-11			El Inst Supplies/Steinbrink	-52.50	52.50
Invoice Total:				-52.50	52.50
3/12/10	04/07/2010	00041818	patterns - FACS		
42-1000-610-00			Supplies	-11.40	11.40
Invoice Total:				-11.40	11.40
3/9/10	04/07/2010	00041769	Amazon.com book order		
06-1000-611-01-03			Hs Inst Supplies/McClure	-57.11	57.11
Invoice Total:				-57.11	57.11
March 2010	04/07/2010	00041831	Elem. charges		
06-2300-590-00			Supt Expenses	-305.00	305.00
06-2300-600-00			District Office Expenses	-20.00	20.00
95-1000-300-00			Purchased Prof/tech Services	-80.01	80.01
95-1000-600-00			Supplies And Materials	-63.15	63.15
Invoice Total:				-468.16	468.16
Check Total:				-646.58	646.58
0CB11558	04/07/2010	CWD	CWD Cash-WA Distributing Co.		
March 2010	04/07/2010	00041833	Food service - food items		
06-1000-609-01			Elementary Instr. Supplies	-43.70	43.70
08-2200-600-00			Misc Supplies (DayCare)	-110.50	110.50
24-3150-630-00			Food	-3,644.91	3,644.91
24-3150-800-00			Non food items	-112.85	112.85
Invoice Total:				-3,911.96	3,911.96
Check Total:				-3,911.96	3,911.96
0CB11559	04/07/2010	DATASUPP	Office Solutions, Inc.		
077654	04/07/2010	00041837	Risograph supplies		
06-2410-620-01			GS Office Supplies	-52.00	52.00
06-2420-620-03			MS Office Supplies	-52.00	52.00
06-2430-620-04			HS Office Supplies	-52.00	52.00
Invoice Total:				-156.00	156.00
Check Total:				-156.00	156.00
0CB11560	04/07/2010	DEERAGIN	Deerfield Ag Inc		
56432	04/07/2010	00041809	Repairs for Kitchen		
24-2621-610-00			Custodial Supplies/other Exp	-15.05	15.05
Invoice Total:				-15.05	15.05
56505	04/07/2010	00041796	Repairs		

Check Journal

Fiscal Year: 2010

Check Number Invoice Account Number	Date Invoice Date	Vendor ID Invoice Date	Vendor Name PO Number	Ereq Num Account Description	PO Date	Description	Direct Deposit	
							Payable	Accrued Payment
06-2600-460-00				Repair Of Buildings			-12.35	12.35
06-2600-460-00				Repair Of Buildings			-1.90	1.90
						Invoice Total:	-14.25	14.25
March 2010	04/07/2010	00041784			03/09/2010	Repairs		
06-2600-460-00				Repair Of Buildings			-5.70	5.70
06-2600-460-00				Repair Of Buildings			-33.80	33.80
06-2600-460-00				Repair Of Buildings			-18.20	18.20
						Invoice Total:	-57.70	57.70
						Check Total:	-87.00	87.00
0CB11561	04/07/2010	DELARAMY		Amy Delarosa				
	3/27/2010	04/07/2010	00041824		04/06/2010	Parking reimbursement		
06-1001-605-12				OM Activities			-10.25	10.25
						Invoice Total:	-10.25	10.25
						Check Total:	-10.25	10.25
0CB11562	04/07/2010	DILLKROG		Kroger-Dillon Customer Charges				
	055973,197751	04/07/2010	00041810		03/01/2010	FACS Food		
42-1000-610-00				Supplies			-90.25	90.25
						Invoice Total:	-90.25	90.25
						Check Total:	-90.25	90.25
0CB11563	04/07/2010	FILTSYST		Filter Systems				
	120882	04/07/2010	00041803		03/03/2010	Filters for Furnaces		
06-2600-460-00				Repair Of Buildings			-511.93	511.93
						Invoice Total:	-511.93	511.93
						Check Total:	-511.93	511.93
0CB11564	04/07/2010	GARDCITA		Garden City Auto Parts				
	3/24/10	04/07/2010	00041811		03/24/2010	Repairs for Grounds		
06-2600-490-00				Upkeep Of Grounds			-111.47	111.47
						Invoice Total:	-111.47	111.47
	354468	04/07/2010	00041829		04/06/2010	Transportation supplies		
06-2730-600-01				Transp. Supplies			-23.98	23.98
						Invoice Total:	-23.98	23.98
						Check Total:	-135.45	135.45
0CB11565	04/07/2010	GARDTELE		Garden City Telegram				
	194179	04/07/2010	00041836		04/07/2010	Newspaper ad		
06-2300-600-00				District Office Expenses			-88.80	88.80
						Invoice Total:	-88.80	88.80
	27224	04/07/2010	00041785		03/02/2010	6 Month Subscription		
06-2220-640-03				Periodicals/encyclopedias			-49.09	49.09
						Invoice Total:	-49.09	49.09
						Check Total:	-137.89	137.89
0CB11566	04/07/2010	HIGHPLAI		High Plains Educational Coop				
	March 2010	04/07/2010	00041795		03/23/2010	Categorical Aid		
30-1000-565-00				SPED Flowthrough			-18,766.00	18,766.00
						Invoice Total:	-18,766.00	18,766.00
						Check Total:	-18,766.00	18,766.00

Check Journal

Fiscal Year: 2010

Check Number	Date	Vendor ID	Vendor Name	Direct Deposit
Invoice	Invoice Date	PO Number	Ereq Num	Accrued
Account Number	Account Description	PO Date	Description	Payable
				Payment
0CB11567	04/07/2010	HILAND	Hiland Dairy Company	
March 2010	04/07/2010	00041834	04/07/2010	Dairy products
24-3150-630-00			Food	-1,481.36
				1,481.36
			Invoice Total:	-1,481.36
			Check Total:	-1,481.36
				1,481.36
0CB11568	04/07/2010	HOLIDUGAN	Holiday Inn Express	
2/5/2010	04/07/2010	00041819	04/06/2010	Lodging - TWIX
95-1000-300-00			Purchased Prof/tech Services	-91.16
				91.16
			Invoice Total:	-91.16
			Check Total:	-91.16
				91.16
0CB11569	04/07/2010	J AND M	J And M Paint & Wallcovering	
417135	04/07/2010	00041813	02/26/2010	Graffiti Remover
06-2600-490-00			Upkeep Of Grounds	-11.99
				11.99
			Invoice Total:	-11.99
			Check Total:	-11.99
				11.99
0CB11570	04/07/2010	KANSRUG	Kansas Drug Testing, Inc.	
10174	04/07/2010	00041821	04/06/2010	Driver testing
06-2650-629-00			Transp/driver's expenses	-38.00
				38.00
			Invoice Total:	-38.00
			Check Total:	-38.00
				38.00
0CB11571	04/07/2010	KINNGLAS	Kinney Glass	
24207,24466	04/07/2010	00041772	03/18/2010	Plexi glass for FACS Room
06-2600-460-00			Repair Of Buildings	-100.41
				100.41
			Invoice Total:	-100.41
			Check Total:	-100.41
				100.41
0CB11572	04/07/2010	LAKINDEP	Lakin Independent Newspaper	
Feb. 2010	04/07/2010	00041794	03/23/2010	Help wanted
06-2300-600-00			District Office Expenses	-51.00
				51.00
			Invoice Total:	-51.00
			Check Total:	-51.00
				51.00
0CB11573	04/07/2010	MAINSTRE	Main Street Supply Inc	
56699	04/07/2010	00041839	04/07/2010	Maintenance supplies
06-2600-610-00			Maintenance/custodial Supply	-25.96
				25.96
			Invoice Total:	-25.96
			Check Total:	-25.96
				25.96
0CB11574	04/07/2010	MASTCARD	Bank Of America	
3/11/10	04/07/2010	00041766	03/18/2010	Lunch Meeting
06-2300-590-00			Supt Expenses	-17.13
				17.13
			Invoice Total:	-17.13
				17.13
3/15/10	04/07/2010	00041764	03/18/2010	Airline & Car Rental for Confe
88-1000-500-00			Travel/other Purchased Svcs	-1,515.58
				1,515.58
			Invoice Total:	-1,515.58
			Check Total:	-1,532.71
				1,532.71
0CB11575	04/07/2010	MORRSUPP	Morrison Supply Company	
26497,25973	04/07/2010	00041797	03/23/2010	Highschool Repairs

Check Journal

Fiscal Year: 2010

Check Number Invoice Account Number	Date	Vendor ID		Vendor Name Ereq Num Account Description	PO Date	Description	Direct Deposit	
		Invoice Date	PO Number				Payable	Accrued Payment
06-2600-610-02				Hs Maint/cust Supplies			-54.34	54.34
16-2600-700-00				Building Repairs/improvements			-313.63	313.63
				Invoice Total:			-367.97	367.97
4480	04/07/2010		00041816		03/23/2010	Repairs to urinal		
06-2600-430-02				Hs-equipment Repair			-7.08	7.08
				Invoice Total:			-7.08	7.08
				Check Total:			-375.05	375.05
OCB11576	04/07/2010	OVERHEAD		Overhead Door Company				
G40002	04/07/2010		00041830		04/06/2010	Garage door pulley- supt. hous		
16-4600-460-00				Teacherages/maint & Repairs			-8.50	8.50
				Invoice Total:			-8.50	8.50
				Check Total:			-8.50	8.50
OCB11577	04/07/2010	PERRYS		Perry's Tire and Supply Inc.				
238531	04/07/2010		00041771		03/18/2010	Tires for 99-1		
06-2710-800-00				Transp/Repairs			-750.50	750.50
				Invoice Total:			-750.50	750.50
				Check Total:			-750.50	750.50
OCB11578	04/07/2010	SCHSPEC*		School Specialty Supply Inc				
086385,086388	04/07/2010		00041777		03/18/2010	CombBind Spines for SFA		
95-1000-600-00				Supplies And Materials			-261.50	261.50
				Invoice Total:			-261.50	261.50
				Check Total:			-261.50	261.50
OCB11579	04/07/2010	SEMIENER		Seminole Energy Services, L.L.C.				
100-1002-7252	04/07/2010		00041828		04/06/2010	Gas service		
06-2621-621-01				Grade School Gas			-871.58	871.58
06-2621-621-02				Hs / Ms Gas			-4,116.06	4,116.06
24-2610-621-00				Heating			-96.84	96.84
				Invoice Total:			-5,084.48	5,084.48
				Check Total:			-5,084.48	5,084.48
OCB11580	04/07/2010	SENSENEY		Sensene Music Inc				
2314391,231450	04/07/2010		00041817		03/30/2010	Mike Quilling		
1								
06-1001-590-04				Band Instrument Repair			-64.50	64.50
06-1001-590-04				Band Instrument Repair			-162.20	162.20
				Invoice Total:			-226.70	226.70
				Check Total:			-226.70	226.70
OCB11581	04/07/2010	SIGNSOUR		Sign Source, LLC				
00008401	04/07/2010		00041711		02/12/2010	Banners		
16-2400-700-00				Building Property			-2,146.50	2,146.50
				Invoice Total:			-2,146.50	2,146.50
				Check Total:			-2,146.50	2,146.50
OCB11582	04/07/2010	SMITKENN		Kenneth Smith				
3/26-3/27/10	04/07/2010		00041802		03/29/2010	OM Sponsor/driver expenses		
06-1001-605-12				OM Activities			-33.54	33.54
				Invoice Total:			-33.54	33.54

Check Journal

Fiscal Year: 2010

Check Number	Date	Vendor ID	Vendor Name	Direct Deposit		
Invoice	Invoice Date	PO Number	Ereq Num	Accrued		
Account Number	Account Description	PO Date	Description	Payable		
				Payment		
			Check Total:	-33.54	33.54	
0CB11583	04/07/2010	SNC,INC	SNC, Inc.			
0196851-IN	04/07/2010	00041826		04/06/2010	alarm system repairs	
06-2600-460-00			Repair Of Buildings		-75.00	75.00
			Invoice Total:	-75.00	75.00	
			Check Total:	-75.00	75.00	
0CB11584	04/07/2010	SPENPEST	Spencer Pest Control, Inc.			
64831	04/07/2010	00041742		03/02/2010	Monthly Contract	
06-2610-590-00			Contracted Services		-82.00	82.00
			Invoice Total:	-82.00	82.00	
			Check Total:	-82.00	82.00	
0CB11585	04/07/2010	SWPRSC1	Southwest Plains Reg Svc Ctr			
015272	04/07/2010	00041805		03/30/2010	SUPT Council	
06-2300-590-00			Supt Expenses		-30.00	30.00
			Invoice Total:	-30.00	30.00	
015302	04/07/2010	00041806		03/30/2010	Mentor/Mentee Academy	
38-1000-300-01			MENTORING ACADEMY		-750.00	750.00
			Invoice Total:	-750.00	750.00	
015321	04/07/2010	00041494		11/09/2009	Comm. Learning Center	
06-1000-320-00			Contracted Instructional		-3,105.00	3,105.00
			Invoice Total:	-3,105.00	3,105.00	
			Check Total:	-3,885.00	3,885.00	
0CB11586	04/07/2010	VALLTIRE	Valley Tire & Service, LLC			
3059	04/07/2010	00041820		04/06/2010	Tire repair - Gator - Grounds	
06-2600-490-00			Upkeep Of Grounds		-11.00	11.00
			Invoice Total:	-11.00	11.00	
			Check Total:	-11.00	11.00	
0CB11587	04/07/2010	WEBEREFR	Weber Refrigeration & Heating			
March invoices	04/07/2010	00041838		04/07/2010	Building repairs	
16-2600-730-00			Air Conditioner Repairs		-4,041.20	4,041.20
			Invoice Total:	-4,041.20	4,041.20	
			Check Total:	-4,041.20	4,041.20	
0CB11588	04/07/2010	WHEAELEC	Wheatland Electric Company			
March 2010	04/07/2010	00041807		03/30/2010	Wheatland	
06-2622-622-01			Grade School Electricity		-1,987.13	1,987.13
06-2622-622-02			Hs / Ms Electricity		-27.51	27.51
06-2622-622-02			Hs / Ms Electricity		-3,386.36	3,386.36
06-2622-622-02			Hs / Ms Electricity		-76.41	76.41
06-2650-622-00			Transp/Electricity		-78.95	78.95
24-2610-622-00			Electricity		-220.79	220.79
88-1000-890-00			Other/Utilities		-234.57	234.57
			Invoice Total:	-6,011.72	6,011.72	
			Check Total:	-6,011.72	6,011.72	
Bank Account :A - KearnyCountyBank-All Acct					68,899.21	
Total of Computer Checks				-68,899.21	68,899.21	

Check Journal

Fiscal Year: 2010

Check Number	Date	Vendor ID	Vendor Name					Direct Deposit
Invoice	Invoice Date	PO Number	Ereq Num	PO Date	Description		Payable	Accrued
Account Number			Account Description					Payment
Fund Summary								
06 - GENERAL FUND							-20,039.87	20,039.87
08 - SUPPLEMENTAL GENERAL							-110.50	110.50
16 - CAPITAL OUTLAY							-17,169.35	17,169.35
24 - FOOD SERVICE							-9,177.15	9,177.15
30 - SPECIAL EDUCATION							-18,766.00	18,766.00
38 - PROFESSIONAL DEVELOPMENT							-906.10	906.10
42 - VOCATIONAL EDUCATION							-130.42	130.42
88 - MIGR Family Literacy FY 10							-1,835.21	1,835.21
95 - 21st Century Grant Fy 10							-764.61	764.61
Payroll Summary								
Report Total:							-68,899.21	68,899.21

Current Cash Balance Report

ALL Data

Date: 03/01/2010 thru 03/31/2010

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A Activities/Athletics					
100 Entry Fees/Hospitality	4,000.50	0.00	204.00	0.00	3,796.50
125 Officials	-144.60	0.00	-200.00	400.00	455.40
135 Activities Misc.	4,149.17	600.00	1,901.90	-8.32	2,838.95
A Activities/Athletics Totals:	8,005.07	600.00	1,905.90	391.68	7,090.85
B Fees					
960 Art Fee	25.00	0.00	0.00	0.00	25.00
970 Instrumental Rental Fee	58.52	0.00	0.00	0.00	58.52
980 Ag/Woods Class Fee	0.00	50.00	0.00	0.00	50.00
990 Technology Fees	115.00	50.00	0.00	0.00	165.00
B Fees Totals:	198.52	100.00	0.00	0.00	298.52
C Classes					
200 Freshman	0.00	0.00	288.00	0.00	-288.00
230 Sophomores	5,414.87	0.00	0.00	0.00	5,414.87
250 Seniors	3,535.84	158.00	139.20	0.30	3,554.94
260 Juniors	8,894.90	0.00	0.00	0.00	8,894.90
C Classes Totals:	17,845.61	158.00	427.20	0.30	17,576.71
D Organizations					
150 Band	60.28	0.00	0.00	-42.70	17.58
350 All-School Play	654.02	0.00	0.00	0.00	654.02
370 Forensics	4,776.32	50.00	57.54	0.00	4,768.78
400 FCCLA	2,694.62	500.00	172.50	0.00	3,022.12
425 FFA	1,660.57	500.00	120.00	0.00	2,040.57
450 Concessions	6,715.67	30.00	472.68	-239.70	6,033.29
460 Odyssey of the Mind	873.73	0.00	0.00	0.00	873.73
480 William Allen White	213.34	0.00	0.00	0.00	213.34
D Organizations Totals:	17,648.55	1,080.00	822.72	-282.40	17,623.43
E Athletic Clubs					
550 HS Cheerleaders	272.76	0.00	114.40	0.00	158.36
600 MS Cheerleaders	677.88	0.00	0.00	0.00	677.88
E Athletic Clubs Totals:	950.64	0.00	114.40	0.00	836.24
F Student Activities					
650 Exchange Student Program	0.00	0.00	0.00	0.00	0.00
700 HS Scholars' Bowl	597.72	0.00	0.00	0.00	597.72
750 MS Scholars' Bowl	30.00	0.00	0.00	0.00	30.00
800 HS Stuco	519.88	0.00	79.98	0.00	439.90
850 MS Stuco	163.75	0.00	0.00	0.00	163.75
900 Yearbook	5,588.76	35.00	0.00	0.00	5,623.76
920 Shop Projects	360.63	0.00	0.00	0.00	360.63
930 Student Activities/Rewards	1,776.13	0.00	0.00	1.30	1,777.43
935 Scholarships	0.00	0.00	0.00	0.00	0.00
940 Electric Car Rally	2,290.40	0.00	0.00	0.00	2,290.40
946 Middle School IRC	185.73	0.00	0.00	0.00	185.73
947 High School IRC	475.21	0.00	24.53	-25.00	425.68
948 Elementary IRC	440.00	0.00	0.00	0.00	440.00
F Student Activities Totals:	12,428.21	35.00	104.51	-23.70	12,335.00
G Revolving					
950 Revolving	1,473.23	390.80	1,098.83	-323.98	441.22
955 Sales Tax	0.00	0.00	0.00	0.00	0.00
1000 Money Markert	-25,440.82	0.00	0.00	0.00	-25,440.82
G Revolving Totals:	-23,967.59	390.80	1,098.83	-323.98	-24,999.60

ALL Data

Current Cash Balance Report

Arranged by:

Date: 03/01/2010 thru 03/31/2010

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
Z Inactive Acct's					
115 Activity/Athletic Revenue Received	0.00	0.00	0.00	0.00	0.00
270 Grade School	0.00	0.00	0.00	0.00	0.00
275 Box Tops-Grade School	0.00	0.00	0.00	0.00	0.00
Z Inactive Acct's Totals:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Report Totals:	33,109.01	2,363.80	4,473.56	-238.10	30,761.15

Check Journal (Reprint)

Check Num	Check Date	Vendor Name	PO Num	Description	Originator	Check Total
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Journal Number: 139

Posted: 04/08/2010 12:34:00 PM

011005	03/03/2010	Commerce Bank	010607	Commerce		906.83
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Invoice Line	Activity	Name	Amount
1	370	Forensics	29.65
2	250	Seniors	139.20
3	200	Freshman	288.00
4	800	HS Stuco	79.98
5	135	Activities Misc.	78.22
6	450	Concessions	234.18
7	135	Activities Misc.	57.60
Total Distribution:			906.83

011006	03/25/2010	USD 216	010608	Reimb		266.67
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Invoice Line	Activity	Name	Amount
1	950	Revolving	25.00
2	950	Revolving	63.38
3	135	Activities Misc.	178.29
Total Distribution:			266.67

011007	03/25/2010	Greg Ice	010609	Rings		911.75
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Invoice Line	Activity	Name	Amount
1	950	Revolving	911.75

011008	03/25/2010	Prairiefire Coffee	010610	Coffee		65.80
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Invoice Line	Activity	Name	Amount
1	950	Revolving	65.80

011009	03/25/2010	Kroger - Dillon Customer	010611	IRC -Project		24.53
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Invoice Line	Activity	Name	Amount
1	947	High School IRC	24.53

011010	03/25/2010	RT Sporting Goods	010612	FCCLA Shirts		172.50
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Invoice Line	Activity	Name	Amount
1	400	FCCLA	172.50

011011	03/25/2010	Ben E. Keith	010613	Statement		122.55
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Invoice Line	Activity	Name	Amount
1	370	Forensics	27.89
2	450	Concessions	94.66

Check Journal (Reprint)

Check Num	Check Date	Vendor Name	PO Num	Description	Originator	Check Total
Total Distribution:						122.55
011012	03/25/2010	Jill Nickel	010614	Large Group Entry		60.00
Invoice Line	Activity	Name			Amount	
1	135	Activities Misc.			60.00	
011013	03/25/2010	Jim McAllister	010615	Large Group Music		73.00
Invoice Line	Activity	Name			Amount	
1	135	Activities Misc.			73.00	
011014	03/25/2010	Prairiefire Coffee	010617	Coffee		32.90
Invoice Line	Activity	Name			Amount	
1	950	Revolving			32.90	
011015	03/25/2010	RiverStar Farms	010616	Jerky fundraiser		120.00
Invoice Line	Activity	Name			Amount	
1	425	FFA			120.00	
011016	03/31/2010	Garden City High School	010618	Entry Fees		40.00
Invoice Line	Activity	Name			Amount	
1	100	Entry Fees/Hospitality			40.00	
011017	03/31/2010	Rolla High School	010619	Entry Fees		48.00
Invoice Line	Activity	Name			Amount	
1	100	Entry Fees/Hospitality			48.00	
011018	03/31/2010	Hugoton High School	010620	Forensics Fees		16.00
Invoice Line	Activity	Name			Amount	
1	100	Entry Fees/Hospitality			16.00	
011019	03/31/2010	Balfour	010621	Cap & Gowns		454.75
Invoice Line	Activity	Name			Amount	
1	135	Activities Misc.			454.75	
011020	03/31/2010	Jostens	010622	Diplomas & Cvr's		333.94
Invoice Line	Activity	Name			Amount	
1	135	Activities Misc.			333.94	

Check Journal (Reprint)

Check Num	Check Date	Vendor Name	PO Num	Description	Originator	Check Total
011021	03/31/2010	Details	010623	Homecoming		114.40
Invoice Line	Activity	Name			Amount	
1	550	HS Cheerleaders			114.40	
011022	03/31/2010	KSHSAA	010624	Track Rule Books		15.00
Invoice Line	Activity	Name			Amount	
1	135	Activities Misc.			15.00	
011023	03/31/2010	KK Office Solutions	010625	MS Diplomas		61.50
Invoice Line	Activity	Name			Amount	
1	135	Activities Misc.			61.50	
011024	03/31/2010	Cash	010626	Cash - OM Meals		330.00
Invoice Line	Activity	Name			Amount	
1	135	Activities Misc.			330.00	
011025	03/31/2010	Moscow Schools	010627	5-8 Music Festival		100.00
Invoice Line	Activity	Name			Amount	
1	100	Entry Fees/Hospitality			100.00	
011026	03/31/2010	USD 216	010628	Hospitality Rooms		259.60
Invoice Line	Activity	Name			Amount	
1	135	Activities Misc.			259.60	
011027	03/31/2010	Commerce Bank	010629	Concessions		143.84
Invoice Line	Activity	Name			Amount	
1	450	Concessions			143.84	
Journal Total:						4673.56

Job Description USD 216

TITLE: Building Principal

QUALIFICATIONS: 1. Valid Kansas Building Leadership Endorsement appropriate for building level

REPORTS TO: 2. Superintendent and board of education.

SUPERVISES: 3. All building certified teaching staff and paraprofessionals, teacher aides, classified staff, etc.

JOB GOAL: To use leadership, supervisory and administrative skills to promote the educational development of each student.

PERFORMANCE RESPONSIBILITIES:

1. Establishes and maintains an effective learning climate in the school.
2. Works with staff to initiate, design and implement programs to meet specific needs of the students and supervises school improvement efforts.
3. Keeps the board informed of the school's activities, achievements and problems.
4. Makes recommendations to the board concerning the school's staffing and instructional needs.
5. Prepares and submits budget requests and monitors expenditures of funds.
6. Prepares all reports, records, lists and all other paperwork appropriate to the school's operation and administration.
7. Interprets and enforces all district policies and helps interpret them to the staff and the public.
8. Assists in the development, revision and evaluation of the curriculum and of each students' mastery of instructional outcomes.
9. Maintains high standards of student conduct and enforces discipline as necessary and assures due process for students when appropriate.
10. Supervises all extra curricular activities or appoints designee.
11. Assists in the development and operation of inservice programs for certified teachers and (as appropriate) classified staff.

12. Supervises and evaluates all professional, paraprofessional and classified staff working in the school and reports to the superintendent on their performance.
13. Plans and supervises fire, tornado and other emergency drills.
14. Responds to all written and oral requests for information from the board and the superintendent.
15. Acts as liaison between the school and the community.
16. Other duties which may be assigned by the superintendent or board.

TERMS OF EMPLOYMENT: Salary and work year to be established by the board.

EVALUATION: Performance of this individual shall be evaluated by the superintendent in accordance with current statutes according to procedures established by the board of education USD 216.

Principal: _____ Date: _____

(Reviewed and agreed to by Employee)

Board/Payroll
Clerk: _____ Date: _____

Substitute list - updated 4/7/2010

Name	Address	City	Phone	Status	Special Notes	Cert. Status
Rita Richmond	503 S. Hamilton	Lakin	805-1928	Emergency	K-8th grades	on file
Karen Roth			277-2831 -H			
			640-6531 -C	Certified		on file